

Portofino Landings

Community Development District

Special Meeting Agenda

Seat 3: Open Seat	
Seat 2: Dorothy Palmer – (V.C.)	
Seat 4: Open Seat	
Seat 5: Open Seat	
Seat 1: Open Seat	

Thursday
May 29, 2025
11:30a.m.

2160 NW Reserve Park Trace, Port St. Lucie, Florida
Microsoft Teams
Meeting ID: 215 141 140 769 7 and Passcode: kV7CL3Pb
1 872-240-4685 and Phone Conference ID: 647 329 555#

1. Roll Call
2. Organizational Matters
 - A. Acceptance of Resignation Letters for Mr. Jim Dupre and Ms. Tamika Freeman
 - B. Consideration of Appointment of Supervisor(s) to Unexpired Term(s) of Office – Seat #1 (11/2027) and Seat #5 (11/2025)
 - C. Oath of Office for Newly Appointed Supervisor(s)
 - D. Consideration of **Resolutions #2025-01** Election of Officer(s)
3. Approval of Minutes of the September 13, 2024 Meeting
4. Consideration of:
 - A. **Resolution #2025-02** Designating Michael J. Pawelczyk as the District's Registered Agent
 - B. **Resolution #2025-03** Approving the Proposed Fiscal Year 2026 Budget and Setting the Public Hearing
5. **Appointment of Audit Selection Committee**
Audit Selection Committee Meeting
 - A. **Opening Audit Selection Committee Meeting**
 - B. **Roll Call**
 - C. **Selection of Criteria for Evaluation**
 - D. **Authorizing of RFP**
 - E. **Adjournment**
6. Authorization to Open an Account with State Board of Administration
7. Acceptance of Audit for Fiscal Year Ending September 30, 2024
8. Discussion of Procedures for Landowners Election – November 11, 2025
9. Staff Reports
 - A. Attorney

B. Engineer

C. Manager

1) Number of Registered Voters in the District – **236**

2) Discussion of Financial Disclosure Report from the Commission on Ethics and
Reminder to File Annual Form

10. Financial Reports

A. Approval of Check Run Summary

B. Acceptance of Unaudited Financials

11. Supervisors Requests and Audience Comments

12. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.portofinolandingscdd.com>